

## **Reading Room Association of Gouverneur**

**Trustees:** Anita Stoffel - President, Charles Audet-Vice President, Donna Besaw-Treasurer, Karen Taylor-Recording Secretary, Joanne Lahtinen-Corresponding Secretary, Mary Tessmer, Gale Ferguson, Shirley Jones, Patricia Milne, Roxann Finley, James Delity, Robert Dunkelberg, Judy Poticher, Michael McDonald, Alex Koch

## **Meeting Minutes for January 21, 2021**

**Members Present:** Anita, Chuck, Karen, Gale, Pat, Judy, Roxann, Mary

**Members Excused:** Donna, Alex, Mike, Jim, Joanne, Shirley, Bob

The meeting was called to order by President, Anita Stoffel at 3:30. Chuck made a motion to accept the minutes from the **December meeting. Mary made the second.**

Gale presented the treasurer's report. Positive gains in **interest were reported.** Also the need to keep the reserves in check for the financial stability of the library **was stressed.**

**Librarian's Report:** Dionna went over her report which was distributed to the committee. Dionna attended webinars for professional growth. She also noted that the Small Town Supply donated **Christmas decorations which were displayed** in the library during the **season.**

**Correspondence:** None

### **Committee Reports:**

**Personnel Committee:** Chuck made the motion to extend the Library Manager's Probation until the end of March. Judy made the second. **All in favor. Carried.**

**Other concern to be addressed.** The hours outlined by state regulations for part time employees needs to be researched and addressed at the library if it affects our library part time employees.

**House & Grounds -** The proposal sent to the Library Manager from Fourth Coast needs to be reviewed **before** action is taken by the board.

**Policy Committee:** To report in February. Their report will be sent to board members via

email.

**Old Business:** Anita questioned if all members had a Trustee handbook. A new handbook for trustees is available in the library.

**New Business:** none

Gale made the motion to adjourn the meeting. It was seconded by Roxann.

**Annual Meeting to follow.**