

Internet Policy and Guidelines

The following are rules and regulations of the Reading Room Association of Gouverneur. These are effective on October 11, 2016, as adopted by the Board of Trustees.

All users of electronic resources are expected to use these resources in a responsible and ethical manner consistent with the standards and rules of the library and community.

Choosing and Evaluating Sources

The library offers access to the Internet as an electronic means of reaching ideas and information and greatly expanding its information services beyond the traditional collections and resources. The Internet provides access to many valuable local, national, and international sources of information. However, not all sources on the Internet provide accurate, complete, or current information. The library cannot control the accuracy of information, the validity of the information, availability of links, nor the availability of material that some may find offensive. A user **MUST** evaluate the validity of the information sources.

Library users access the Internet at their own discretion and are responsible for any access points they reach.

Rules Governing Use

- A first time user under the age of 16 must sign and date a user agreement in order to use the computers
- A user must sign in at the circulation desk to have access to the computers
- Computer time is limited to one hour
- A user may sign up for a second session if no one is waiting
- Use is limited to a maximum of two people per computer at a time
- A user must save files or downloaded data to a USB drive. A user must supply their own USB drive
- Library staff is available to help navigate the Internet by offering suggestions for sites and searching assistance
- Library staff reserves the right to remove inappropriate materials from the computer and to instruct the patron to refrain from seeking similar sites

A User Must NOT

- Use the PCs to gain unauthorized access to the library's network or computer systems or to any other network or computer systems
- Obstruct other people's work by consuming large amounts of system resources or by deliberately crashing any library computer systems
- Make any attempt to damage computer equipment or software
- Make any attempt to alter software configurations
- Make any attempt to cause degradation of system performance

- Use any library computer for any illegal or criminal purpose
- Violate copyright laws or software licensing agreements in their use of library computers
- Engage in any activity which is deliberately and maliciously offensive, libelous, or slanderous
- Install or download any software

The library may deny or withhold Internet privileges and other library services for infractions of these policies. Unlawful activities will be dealt with in an appropriate manner.

Access by Minors Computers have a commercially produced filter which attempts to block sites that might be considered objectionable. The filter is set to block sites that could be offensive to some users. The library cannot and does not guarantee that the filter will always block objectionable sites. Parents may wish to supervise their children's Internet sessions. Library staff cannot be responsible for supervising minors while they are using the Internet.