

## **Internet Safety Policy**

**Introduction** It is the policy of the Reading Room Association of Gouverneur to: a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; b) prevent unauthorized access and other unlawful online activity; c) prevent unauthorized online disclosure, use, or other dissemination of personal identification of minors; and d) comply with the Children's Internet Protection Act.

**Definitions** Key terms are as defined in the Children's Internet Protection Act.

**Access to Inappropriate Material** To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or lawful purposes.

**Inappropriate Network Usage** To the extent practical, steps shall be taken to promote the safety and security of users of the Reading Room Association of Gouverneur online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: a) unauthorized access, including so-called "hacking" and other unlawful activities; and b) unauthorized disclosure, use, and dissemination of personal identification information, regarding minors.

**Education, Supervision, and Monitoring** It shall be the responsibility of all members of the Reading Room Association of Gouverneur staff to educate, supervise, and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act. Procedures for the disabling of or otherwise modifying any technology protection measures shall be the responsibility of the Library manager or designated representative.

**Adoption** This Internet Safety Policy was adopted by the Board of Trustees of the Reading Room Association of Gouverneur at a public meeting, following normal public notice, on October 11, 2016.